

## Guide to Group Study Areas in the Law School



### Within the Law Library:

#### Conference Rooms

Fourteen conference rooms are located on the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floors of the library. These rooms are available only to University of Minnesota law students. Exceptions: the rooms are sometimes used by off campus interviewers, legal writing/moot court instructors, and for law school exam variances.

Students can reserve conference rooms via the [Library Room Reservation web page](#) on the Law School Intranet (U of M Internet ID and password required). Each student may schedule a room for a maximum of six time periods per day. Rooms may be reserved for overnight use starting at 6:00 p.m. Monday - Thursday and starting at 4 p.m. Friday - Sunday.

Rooms may be reserved up to two days in advance. Reserved rooms are held for twenty minutes after the start of the reservation. After that time they may be reassigned to other students.

Room keys must be picked up by the person who reserved the room. Keys must be picked up before 10:00 p.m. when the library closes.

After hours, keys should be placed in the book drop near the circulation desk. Students who do not return room keys on time are charged a \$10.00 late fee to their student account.

#### Second Floor Balcony

The area at the top of the stairs on the second floor of the library (overlooking the circulation area) may be used for group study twenty-four hours a day. No reservations are required.

### Within the Law School Building:

#### Auerbach Commons

#### Rottshaefer Lounge

#### Classrooms

Classrooms on the subplaza may be used for group study until 10:00 p.m. weekdays unless they are scheduled for an event. No reservations are required.

Questions about these policies should be addressed to the Circulation Librarian, Paula Seeger at (612) 625-1547 or [seege030@umn.edu](mailto:seege030@umn.edu).